

**Procedures to Follow When  
Issuing VAT S110  
Estimates/Amended Estimates**

**A more recent version of this  
manual is available.**

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## Part 1 - Guide When Issuing VAT Estimates

### 1. Introduction

- 1.1 This guideline concerns the raising of VAT Estimates in the absence of filed VAT returns.
- 1.2 Caseworkers will be aware of the collection and compliance difficulties that can arise when a taxpayer fails to submit their VAT return on time. Failure to submit the return by the due date may be an indication of a significant balance outstanding. If the taxpayer is an annual remitter and has not filed the VAT return by the due date, it may be an indication of a significant balance outstanding due to inadequate Direct Debit payments during the year. Clearly, an early intervention is required where there is a possibility that Revenue may be at risk.
- 1.3 In order to provide an effective method of early intervention in appropriate cases where a taxpayer has not submitted a VAT return, Section 110 of the VAT Consolidation Act 2010 allows caseworkers to raise a VAT Estimate.
- 1.4 For taxpayers who are bi-monthly remitters, the VAT 3 and payment is due on 19<sup>th</sup> of the month following the taxable period (e.g. 1st November 2015 to 31st December 2015 – return and payment due on 19th January 2016).

Smaller companies/customers may be eligible for reduced frequency of filing VAT returns and payments. For those companies/customers availing of these arrangements, the following rules apply:

- Businesses making total annual VAT payments of less than €3,000 are eligible to file VAT returns and make payments on a 6 monthly basis;
- Businesses making total annual VAT payments of between €3,000 and €14,400 are eligible to file VAT returns and make payments on a 4 monthly basis. For more information, see eBrief 96/2014

The following material is either exempt from or not required to be published under the Freedom of Information Act 2014.

[...]

### 2. Scope

These guidelines are for all staff engaged in Debt Management caseworking and may be supplemented, as necessary, by local instructions in the Collector-General's Division or in a Region to reflect particular concerns in the various areas. Please note that the label for S110 Estimate in ITS is S22 Estimate.

### 3. Procedures for Issuing a VAT Estimate

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[...]

## Part 2 - Procedures for Issuing an Amended Higher VAT Estimate

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[...]

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